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20 February 1952

MEMORANDUM FOR: DEPUTY DIRECTOR FOR TRAINING (SPECIAL)

SUBJECT: Staff Training Weekly Activity Report #8
14-20 February 1952

1. Progress Report - Old Projects. Seventy-nine employees were processed in the Reception and Interim Training Program during this period.

Following a discussion with representatives of PT/TR, OPC, Chief Instructor, Reception Training, and Deputy for Staff Training, a memorandum was prepared to:

a. Affix administrative responsibility for personnel in the Reception and Interim Training Program.

b. Clarify procedure for enrollment of personnel in the Reception and Interim Training Program.

c. Clarify present training program for such personnel.

2. Items of Current Interest. None.

3. New Projects. Discussions were held with Deputy, War Plans Division, OPC, concerning the staff study on War Planning Staff Officers' Course which was prepared by TRS. It is understood that this staff study will be routed to appropriate staff and division personnel in both OPC and OSO for comment.

4. Items of Administrative Interest. None.


Deputy for Staff Training

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